

Checklist for Providing Professional Development To Ensure Effective Intervention

- Goals and objectives are derived from an in-depth needs assessment.
- Modeling, demonstration, and practice are included in initial and ongoing training opportunities.
- Provide ongoing support (e.g., mentoring, coaching, booster sessions).
- Instructional staff is provided with ready access to a trained individual who can help to implement the practice or program.
- Training and follow-up on the use of all practice or program materials is provided.
- A classroom observation tool is used to ensure that professional development is appropriately transferred into classroom practice.
- An intervention observation tool is used to determine the extent to which teachers are appropriately implementing the intervention programs.
- Implementation coordinator(s) use data to evaluate the effectiveness of professional development in the implementation of the practice or program.
- Follow-up and on-site support designed to improve the fidelity of implementation are based on these data.

(Adapted from Herman, & Tennessee Intervention Group, 2006.)