Characteristics of Interagency Collaboration Assessment

1. Identify members for an interagency team, terms of service, procedures for replacing members, orientation of new members, and online and print member directories.

2. Develop teams across disability and non-disability agencies that have a focus on transition related services.

3. Clearly define roles and responsibilities of organizations within an interagency agreement.

4. Develop formal and informal agreements with agencies responsible for delivering transition services.

5. Develop procedures for how services will be delivered and shared among school and community agencies.

6. Implement a statewide plan that: addresses gaps, includes strategies for funding, streamline transition process, and eliminates repetitive service delivery.

7. Create a vision and mission for transition services and programs in our community.

8. Create a toolkit with information about all of the community agencies that are available to youth in your area.

9. Schedule regular planning times for interagency team meetings

10. Develop procedures to include students, families, and agencies in the transition process.

11. Decide how information sharing and communication will take place across agencies.

12. Provide continuing professional development opportunities for all interagency team members.

13. Develop a set of procedures to help problem solve when you encounter barriers